



10-14
July

2016

**Liveable and Sustainable Cities:
Innovative Cities of Opportunity**

**Shape the Future of Water:
Share and Co-Create Innovative Water Solutions**

**Innovative Clean Enviro-Solutions for
Growing Cities**

Exhibitors Briefing

17 May 2016



Scope Of Presentation

- Events Updates & Highlights
- Operations and Logistics



EVENT DATES

Date:	10 – 14 July 2016
Venue:	Sands Expo & Convention Center, Marina Bay Sands Basement 2, Level 1, 3, 4 & 5

EXPO DATES

Date:	11 – 13 July 2016
Venue:	Sands Expo & Convention Center, Marina Bay Sands Hall A, B & C @ Level 1 Hall D, E & F @ Basement 2

Programme at a Glance



DATE	AM			LUNCH		PM		EVENING	
10 JULY (SUN)	Towards a Smart and Sustainable Singapore Pavilion								Opening Ceremony & Welcome Reception <i>Guest-of-Honour:</i> Dr Tony Tan Keng Yam, President of Singapore
	WCS and SIWW Site Visits				WCS Site Visits				
	World Cities Summit Young Leaders Symposium			Networking Lunch	World Cities Summit Mayors Forum (By Invitation Only)				
	World Cities Summit Mayors Forum (By Invitation Only)								
							Water Leaders Summit Lunch and Insights 1		
	Young Water Leaders Summit								
11 JULY (MON)	Towards a Smart and Sustainable Singapore Pavilion								Lee Kuan Yew Prize Award Ceremony & Banquet <i>Guest-of-Honour:</i> Mr Lee Hsien Loong, Prime Minister of Singapore
	City Solutions Singapore								
	In-Conversation with Mr Tharman Shanmugaratnam, Deputy Prime Minister & Coordinating Minister for Economic and Social Policies		Opening Plenary		Networking Lunch		Lee Kuan Yew Prize Lectures and Lee Kuan Yew World City Prize Forum		
							Water Convention Poster Presentation		
					Water & Environment Ministerial Welcome Lunch		Hydro Pitch Day		
							ASEAN Plus Three Water Ministers Forum		
12 JULY (TUES)	Towards a Smart and Sustainable Singapore Pavilion								Networking Events Hosted by Sponsors
	City Solutions Singapore								
	Mayors Taking Charge			Networking Lunch	World Cities Summit Plenary		China Business Forum		
	Can We Make the Cities We Want?						Southeast Asia Business Forum		
	Building Resilient Cities and Communities						Thematic Forum: Culture : Should Cities Care?		
	Innovative Solutions for a Smart City						Innovative Solutions for a Smart City (II)		
	Young Water Leaders Summit								
	Water Leaders Summit Roundtable		Water Leaders Summit Insights 2		Water Leaders Summit Closing Session	Networking Lunch	Water Convention Parallel Tracks		
			Water Leaders Summit Insights 3						
	Water Convention Opening Plenary		Water Convention Parallel Tracks		Smart Water Forum				
	SPA Award Ceremony	Clean Environment Convention Opening Plenary	Clean Environment Convention sessions		Networking Lunch	Clean Environment Convention sessions		Expo Tour	
Clean Environment Regulators Roundtable (By Invitation Only)									
		Innovation Pitch		Clean Environment Regulators Roundtable (By Invitation Only)					
13 JULY (WED)	Towards a Smart and Sustainable Singapore Pavilion								Closing Dinner <i>Guests-of-Honour:</i> Mr Lawrence Wong, Minister for National Development and Mr Masagos Zulkifli, Minister for the Environment and Water Resources
	City Solutions Singapore								
	India Business Forum			Networking Lunch					
	Latin America Business Forum								
	Thematic Forum: Financing a Sustainable Urban Future				WCS Site Visits, Co-located Events, Networking Events				
	Water Convention Parallel Tracks				Water Convention Parallel Tracks		Water Convention Closing Plenary		
	WATER-ENERGY-WASTE NEXUS: THE SINGAPORE JOURNEY - Deep Tunnel Sewerage System Phase 2 & Integrated Waste Management Facility				Desalination and Water Reuse Business Forum				
	Industrial Water Solutions Forum				Industrial Water Solutions Forum				
Clean Environment Convention Networking Breakfast		Clean Environment Convention Concurrent Tracks			Clean Environment Convention Concurrent Tracks				
		Clean Environment Regulators Roundtable (By Invitation Only)			Clean Environment Regulators Roundtable (By Invitation Only)		Clean Environment Regulators Guided Expo Tour		
14 JULY (THU)	SIWW and CESS Site Visits								



Event Highlights

- Lee Kuan Yew World City Prize
 - Mayors Forum
 - Young Leaders' Symposium
 - Lee Kuan Yew Water Prize
 - Water Leaders' Summit
 - Water Convention
 - Young Water Leader's Summit
 - TechXchange
 - Clean Environment Regulators Roundtable
 - Clean Environment Convention
 - CESS Opening Plenary
- City Solutions Singapore
 - Regional Business Forums



CITY SOLUTIONS

S I N G A P O R E

City Solutions Singapore (CSS)





12,600 sqm SOLD!
(over 40% new)

Floor Plan L1



Floor Plan B2



WHAT TO EXPECT AT CITY SOLUTIONS SINGAPORE?

Government



**Tharman
Shanmugaratnam**
Deputy PM of
Singapore



Masagos Zulkifli,
Minister for
Environment
and Water
Resources,
Singapore



Cham Prasidh
Senior Minister of
Industry
and
Handicraft,
Cambodia



**Bounchanh
Sinthavong**
Minister of
Public Works
and Transport,
Lao PDR

International Organisations



Dr Han Seung-Soo
Former-PM of Korea;
UN Special Envoy on
Disaster Risk
Reduction and Water



**Dr Benedito
Braga**
President of
World Water
Council



**Bambang
Susantono**
Vice-President for
Knowledge
Management and
Sustainable
Development, ADB



**Emilio
Gabrielli**
President of
International
Desalination
Association

Industry



**Peter Brabeck-
Letmathe**
Chairman of
Nestle



Patrick K Decker
President and
CEO, Xylem Inc



Mike Burke
CEO
of AECOM

Including **88** Mayors and City
Leaders from around the world

Business Opportunities

- Business Forum
- Connect Platform
- Product Launchpad (SIWW)
- TechXchange & Innovation Pavilion (SIWW)
- Innovation Pitch (CESS)
- Hydro-Pitch Day (SIWW)



NS
RE



Business Forums

**FREE for
delegates &
exhibitors
only**

WHO YOU CAN EXPECT TO MEET

- Mayors and senior government officials
- Key leaders in municipal services (urban development, water, environment)
- Key business leaders and financiers of municipal projects





Regional Business Forum – Opportunities across city, water and environment

Tuesday, 12 July 2016		
3.30pm - 6.00pm	China Business Forum	Expo Hall D, Basement 2
3.30pm - 6.30pm	Southeast Asia Business Forum	Sands Grand Ballroom G & H, Level 5
Wednesday, 13 July 2016		
9.00am - 11.40am	Latin America Business Forum	Sands Ballroom D, Level 5
10.00am - 12.50pm	India Business Forum	Expo Hall D, Basement 2



WORLD
CITIES
SUMMIT

NS
RE



Singapore
International
Water Week



Thematic Business Forum (**Water**)

Tuesday, 12 July 2016		
2.00pm - 5.30pm	Smart Water Forum	Expo Hall C, Level 1
Wednesday, 13 July 2016		
9.30am - Noon	Water-Energy-Waste Nexus: The Singapore Journey - Deep Tunnel Sewerage System Phase 2 & Integrated Waste Management Facility	Expo Hall F, Basement 2
2.00pm - 4.35pm	Desalination and Water Reuse Business Forum	Expo Hall D, Basement 2

Accepted Speakers/Moderators/Panellist



Mr Zhao Lijun
Chairman
Poten Environment



Mr Zhou Jun
Executive Chairmar
SIIC Environmental
Holdings Ltd



Mr Tan Cheng Guan
EVP & Head Group Business
Development &
Commercial,
SembCorp Industries and
President, Singapore Water
Association



Dr Liu Thai Ker
Chairman
CLC Advisory Board



**Shri Arvind
Kejriwal**
Hon'ble Chief
Minister of
Delhi



**Dr Sanjay
Mukherjee**
Additional Municipal
Commissioner
(Projects)
Municipal Corporation
of Greater Mumbai



**Shri Puskal
Upadhyay**
Additional Mission
Director
National Mission for
Clean Ganga



**Mr Vikram
Kapur**
Managing Director
Chennai Metro
Water Supply and
Sewerage Board



**Dr Benedito
Braga**
President, World
Water Council
Secretary for
Sanitation and
Water Resources
for the State of
Sao Paulo



**Mr Raphael
Chua Teck
Lee**
Senior Vice
President,
Planning
Surbana-Jurong



**Mr Oon Chong
Howe**
Senior Managing
Director
Hyflux Ltd



**Mr Tan Soon
Kim**
Assistant Chief
Executive Officer
IE Singapore



**Mr Wong
Heang Fine**
Group Chief
Executive Officer
Surbana Jurong



**Dr Emilio
Gabbrielli**
President, International
Desalination
Association
Director, Overseas
Business Development,
Global Sales Water
Treatment, Toray



Mr Leon Awerbuch
President & Chief
Technology Officer,
Leading Edge
Technologies Ltd
Chairman, IDA's
Technical Programme
Committee



**Mr Miguel
Angel Sanz**
Director of Strategic
Development, Suez
Environnement
IDA's Board
Director



**Mr Mohammad
El Ramahi**
Director, Asset
Management,
Engineering and
Operations
Masdar



Ms Jay Iyengar
Chief Innovation
and Technology
Officer
Xylem



**Dr Russell
Young**
Global Chief
Technology
Officer
Hach



**Mr Thomas
Perianu,**
Vice President
Suez Environment



**Ms Shannon
Spence**
Vice President
Arcadis



**Mr Michiel van
Haersma Buma**
Chairman
Delfland Region
Authority



Mr Luke Pace
Mechanical
Engineer
Malta Water
Services
Corporation



Mr Thurston Lou
Deputy General
Manager
Macao Water
Supply (Macao,
China)



Mr Tan Yok Gin,
Deputy Chief
Executive
(Operations), PUB
Singapore



Mr Yong Wei Hin,
Director (Deep Tunnel
Sewerage System
Phase 2), PUB,
Singapore's National
Water Agency



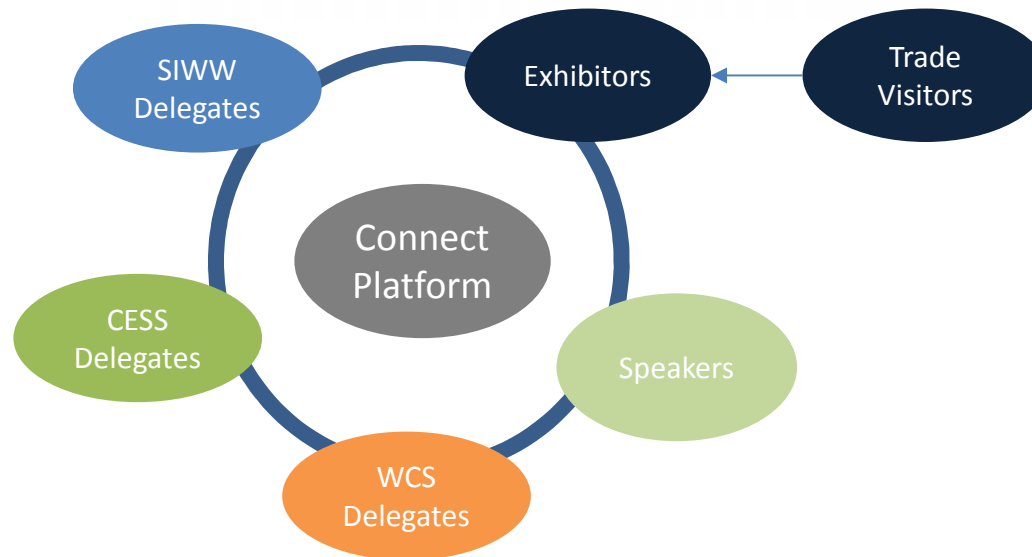
Ms Woo Lai Lynn
Deputy Director (Deep
Tunnel Sewerage
System Phase 2), PUB,
Singapore's National
Water Agency



Mr Geoffrey Piggott
Project Director, Black
&Veatch + Aecom Joint
Venture



Connect Platform



- Dedicated service for delegates and exhibitors
- Increase the value for our delegates and exhibitors (Both local and overseas companies) to expand their network through online or on site "business matching" services
- Integrated database, allowing delegates and exhibitors to reach out to attendees



A 3D perspective rendering of a trade show booth layout. The booth is rectangular with a dark grey carpet. The back wall is white and features a large curved wall on the right with a landscape graphic and the word 'GRAPHIC' on the left. The booth is furnished with several white armchairs, a round table, and a long counter. The floor is filled with rows of white chairs, and there are several small round tables with stools. A blue and white display stand is visible on the right side.



TechXchange

Register
Now!



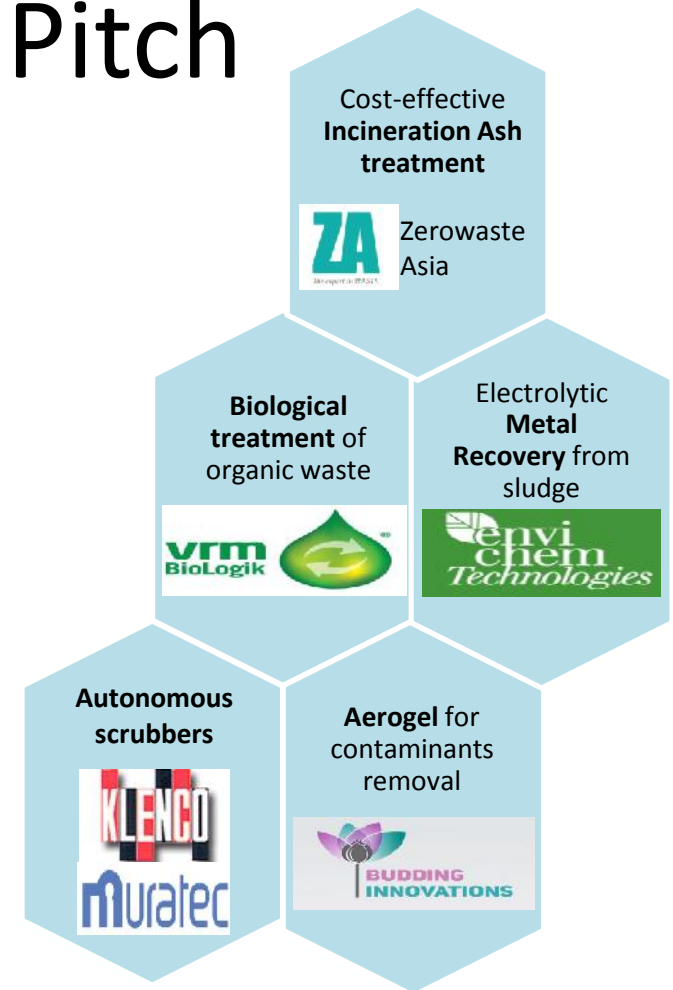
- Accelerating Commercialisation
- Connecting Innovators, Partners and Buyers
- Fostering Interactive Debates
- Generate Business Opportunities



Innovation Pitch



- Innovators with solutions yet to commercialize
- Smart systems for the Environment
- Great potential for partners, venture capitalist & investor



**Get new
business
opportunities!**



Features of CSS 2016

- **Innovation Cluster** – Water Innovation Pavilion, PUB Smart Water Showcase, NEA Innovation Pitch
- **“Towards a Smart and Sustainable Singapore” @ Level 5**
- **Sustainability Pavilion**
- **Singapore Water-Waste-Energy Nexus Showcase**
- **Group/ Country Pavilions**

Networking Opportunities

- Industry-to-Industry Networking Sessions
(Schedule on Back of Badge)
- Opening Ceremony & Welcome Reception (10 July Evening)
- Lee Kuan Yew Prize Award Ceremony & Banquet (S\$600)
- Closing Dinner (Based on Exhibitor's Entitlement)
- Exhibitors Night – 12 July till 8.00pm (Come join us!!)

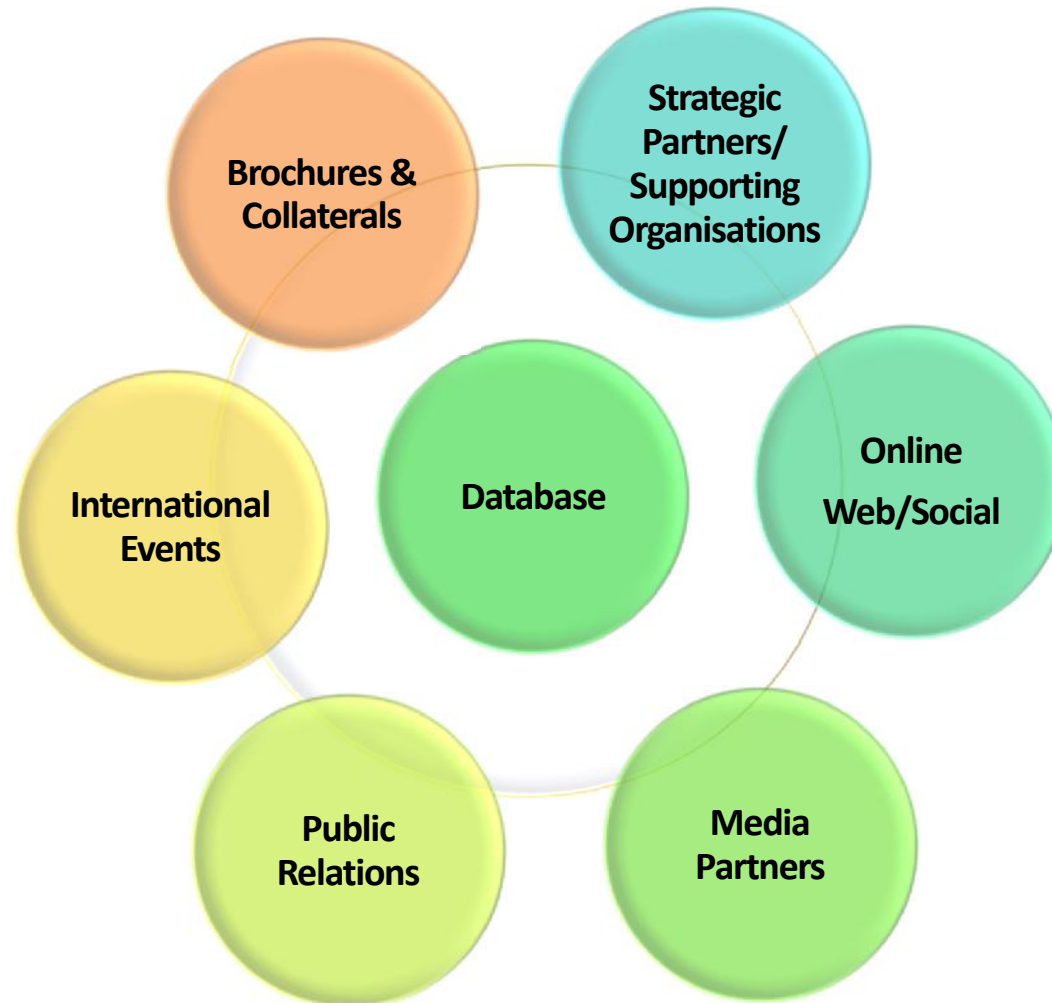
Floor Plan L1





MARKETING & PUBLIC RELATIONS

To Brand & Outreach



Promoting Your Participation

Brochures



E-signature

World Cities Summit 2016

Liveable & Sustainable Cities:
Innovative Cities of Opportunity



10-14 JULY 2016
MARINA BAY SANDS, SINGAPORE



Sands Expo & Convention Centre, Marina Bay Sands, Singapore

10 - 14 JULY
2016

The Global Platform to Share and
Co-create Innovative Water Solutions

VISIT OUR BOOTH AT (Booth No)

info@siww.com.sg

www.siww.com.sg



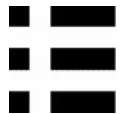
Innovative Clean Enviro-Solutions for Growing Cities
10 July - 14 July 2016
Sands Expo & Convention Centre, Marina Bay Sands, Singapore
Find out more at www.cleanenviros Summit.sg

Your Companion On The Go: Mobile App

Download our apps to access the latest updates at your finger tips



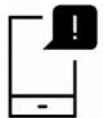
Connect and network with delegates from all 3 events with our business matching platform



Search and browse exhibitor profiles and contact information through the **Exhibitor Listing**



Locate all exhibitor's booths with the **Interactive Map**



Enable **push notifications** to stay abreast on the latest event highlights



Integrated Exhibitors' Marketplace

Home » Exhibitors' Marketplace

Exhibitors' Marketplace

[f](#) [t](#) [G+](#) [e](#) [in](#)

Exhibitors List | **Floorplan**

Search terms (exhibitor name, keywords etc):

Product Categories:
- Any -

Country:
- Any -

Exhibitors per Page: 10



3 Test UMA

AUMA is a manufacturer of AUMA electric actuators, gearboxes and control systems. We offers a comprehensive range of electric actuators, gearbox types and control system backed by a global AUMA service support, complete approval and certification for

[Read more](#)



AUMA

AUMA is a manufacturer of AUMA electric actuators, gearboxes and control systems. We offers a comprehensive range of electric

Extend your expo mileage

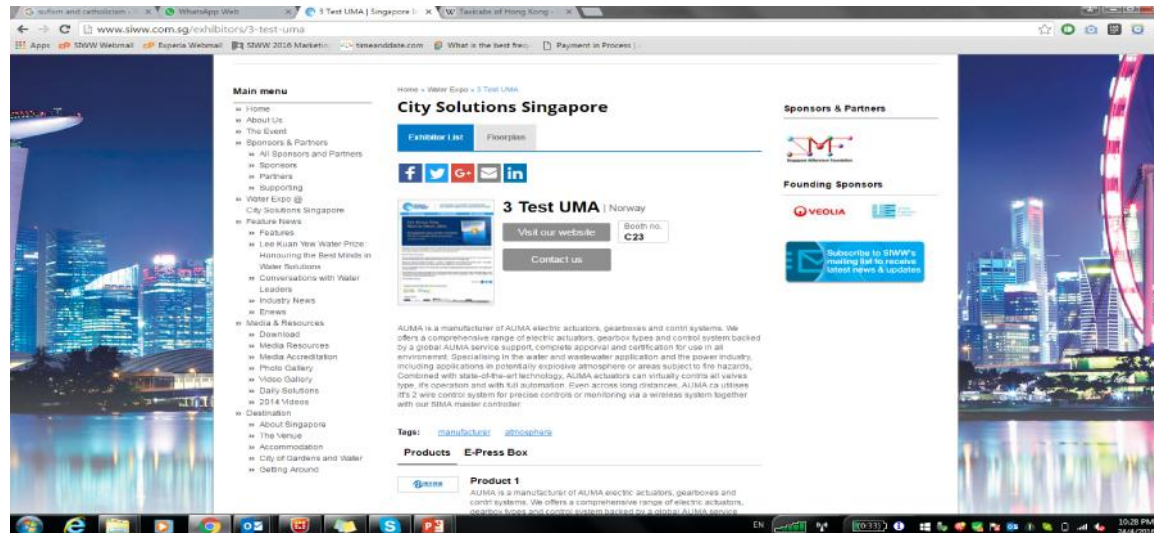
- Exhibit your products and services online
- Visitors can send messages to request for more info, or to set up appointment before CSS
- Marketplace will continue online after CSS

Integrated Exhibitors' Marketplace

Extend your Expo Mileage – before and after CSS!

Exhibitor's profile to contain:

- Short write-up of company
- Links to website
- Message box for visitors to drop enquiries to exhibitor directly
- Booth Number
- List of products
- Upload relevant brochures or press releases on to your profile page



Facilitating Your PR Needs

- Create awareness and drive publicity for World Cities Summit (WCS), Singapore International Water Week (SIWW) and CleanEnviro Summit Singapore (CESS) through engaging local and international media with newsworthy content
- Oversee the media accreditation process and manage all members of the media attending the events.

***Work in tandem with us to maximize
your participation at
City Solutions Singapore!***

Facilitating Your PR Needs

Strengthening your Publicity

E-Manual F12 (SIWW/CESS), F8 (WCS)

List your event(s) at SIWW/CESS and share your PR contact details through the “Media Information” form on the e-manual. These events will be listed in the media event calendar at the Media Centre.

Announcements

Book a Media Conference room*

Book a media conference room located at Level 3 through us if you have any news announcements or MOU signings that require the media to attend. These media conferences will also be listed in the media event calendar.

Interview opportunities

Book a Media Interview room*

Hold your one-on-one media interviews in the media interview room located at Level 3 if you need a conducive area for media interviews.

Drop your press releases

Media Centre

The Media Centre located at Level 3 is open to all accredited media and serves as a work area for them. Send your press releases or announcements to us and we will place them in the pigeon holes in the Media Centre.

Our Supporting Publications (SIWW)

Asia Food
JOURNAL

asianNGO
Insights & inspiration for social innovation

ASIANPOWER

HYDROCARBON Asia

INDIA
WATER REVIEW
WATER INDUSTRY'S NO.1 SOURCE FOR NEWS & ANALYSIS

Industrial automation
Engineering Automation, Instrumentation & Process Control

asian
WATER
ASIA'S LEADING SOURCE FOR NEWS & ANALYSIS
PLANTS, PEOPLE AND PROJECTS THROUGHOUT ASIA

CITYGREEN

CONTROL
ENGINEERING
ASIA

industrial
guide **ASIA**
IndustrialguideASIA.com

INTERNATIONAL
WATER & IRRIGATION

IMPELLER NET

EVERYTHING
ABOUT WATER

FUTURE WATER

Global
Water Intelligence

Managing
Water
& its environment

mc Marshall
Cavendish

OOSKAnews

PharmaAsia
The State of Pharmaceutical Manufacturing

POLLUTION
EQUIPMENT
Water • Wastewater • Air • Resource Waste

the **Source**

WATER
DIGEST

waterforum

Water Online

SWS
STORM WATER SOLUTIONS

Taylor & Francis Group
an informa business

THE
SINGAPORE ENGINEER

WEP
&
INTERNATIONAL

WQP **World Scientific**
www.worldscientific.com

The Water Network

Water & Wastewater 亚洲给水排水

WaterBiz
Publication for management and business
within the greater water industry

WATER TODAY
www.watertoday.org

w&wd
WATER & WASTE'S DIGEST

WWI
WATER & WASTEWATER INTERNATIONAL



Our Supporting Publications (WCS & CESS)



Get In Touch With Our PR Team!



pr@experiaevents.com



Industry Insights



Singapore International Water Week





SIWW Conferences

50% Industrial
Sector

Water Leaders Summit *(by-invitation only)*

A high-level discourse on policy and governance across cities, water & environment issues.

Expected audience: 400 Ministers, senior government officials, utility leaders, heads of IOs and industry leaders

20% Government
Sector

20% Academia

Water Convention

Technical sharing of knowledge, best practices and processes.

Expected audience: 1,500 water professionals and technical experts

10% Industrial water
users and supporting
organizations

Conference Fees:

Premium Pass : \$2,800

Convention Pass :\$1,600



Hosting some of the biggest names from over 133 countries and regions

Government



**Tharman
Shanmugaratnam**
Deputy PM of
Singapore



Cham Prasidh
Senior Minister of
Industry
and
Handicraft,
Cambodia



**Bounchanh
Sinthavong**
Minister of
Public Works
and Transport,
Lao PDR



**Kwaku Agyemang-
Mensah**
Minister of Water
Resources, Works &
Housing, Ghana

International Organisations



Dr Han Seung-Soo
Former-PM of Korea;
UN Special Envoy on
Disaster Risk
Reduction and Water



**Dr Benedito
Braga**
President of
World Water
Council



**Bambang
Susantono**
Vice-President for
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Sustainable
Development, ADB



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President of
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Desalination
Association

Industry



**Peter Brabeck-
Letmathe**
Chairman of
Nestle



**Charles O.
Holliday**
Chairman of Royal
Dutch Shell



Patrick K Decker
President and
CEO, Xylem Inc



Mike Burke
CEO
of AECOM



**Singapore
International
Water Week**

Hear from WC Keynote Speakers



Mr Darryl Day

Chair, International Water Association -
Australian National Committee



Dr Ger Bergkamp

Executive Director,
International Water Association



Mr Jonathan Clement

CEO,
PWN Technologies (Netherlands)



Prof Rebekkah Brown

Director of Monash Sustainability Institute,
Monash University



Mr Bruce Gordon

Coordinator of Water, Sanitation, Hygiene
and Health, World Health Organisation



Mr Peter Nicol

President (Water Business Group),
CH2M



Clean Environment Convention

- Themed “SMART Solutions for Growing Cities”, the Clean Environment Convention (CEC) brings together industry players, International Organisations, Academia, Municipal to discuss provoking issues on cleaning and waste management as well as market trends .

**CESS Opening Plenary - SMART
Solutions for Growing Cities**
Key Speaker – Mr. Peter Lacy
Global Managing Director
Accenture Strategy & Sustainability



Cleaning Track Session **Key Speaker**

- **Mr. Markus Asch**
President
EUnited Cleaning (European
Cleaning Machines Association)
- **Ms Linda Quek Seow Chiang**
Principal Consultant/Business Owner
LQ Consult
- **Mr. Eduardo A. Manahan**
Chairperson
Building Owners and Managers
Association of the Philippines
(BOMAP)



Waste Track Session **Key Speaker –**

- **Mr. Freek van Eijk**
Managing Director
Acceleratio
- **Dr Thomas Tang**
Managing Director
KL for Sustainable
Innovation
- **Mr. David Newman**
President
International Solid
Waste Association (ISWA)



Conference Fees :

Premium @ \$2,800
Summit @ \$2,200
Convention @ \$900



Plenary Sessions



**Tharman
Shanmugaratnam**
Deputy Prime Minister
of Singapore



Peter Ho
Chairman,
URA



Liu Thai Ker
Chairman, CLC



Yu Bin
Vice-Minister,
Development Research
Center (DRC), China



Lucy Turnbull
Chief Commissioner
Greater Sydney Commission



Han Seung-Soo
Former-Prime
Minister of Korea; UN
Secretary-General's
Special Envoy on
Disaster Risk
Reduction and Water



Peter Brabeck-Letmathe
Chairman, Nestle



Charles O. Holliday
Chairman, Royal Dutch
Shell



Isabelle Kocher
CEO, Engie



Judith Rodin
President,
The Rockefeller
Foundation

Premium pass: S\$2,800

WCS Thematic Tracks

12 & 13 July 2016

Mayors Taking Charge

Can We Make the Cities We Want?

Innovative Solutions for a Smart City

Building Resilient Cities and
Communities

Culture : Should Cities Care?

Financing a Sustainable Urban Future

WCS Conference pass: S\$2,500

Site Visits

	Site Visit	Date	Time	Price
Singapore International Water Week Site Visits	Closing the Water Loop - A Sustainable Solution	Sunday 10 July & Thursday 14 July	0900-1300	\$60
	Advancing with Membrane Technology in Desalination & Water Reuse	Sunday 10 July & Thursday 14 July	0900-1300	\$60
CleanEnviro Summit Singapore Site Visits	Tuas South Incineration Plant	Thursday 14 July	0900-1300	\$60
	Semakau Landfill	Thursday 14 July	0900-1300	\$60
	REMEX Metal Recycling Facility	Thursday 14 July	0900-1300	\$60

WCS & Integrated Site Visits

	Site Visit	Date	Time	Price
World Cities Summit Site Visits	Cycling in Bishan – Ang Mo Kio Park	Sunday 10 July	0800-1230	\$60
	Heritage in the City	Sunday 10 July	0900-1300	\$60
	Highlights of the Jubilee Walk Trail	Wednesday 13 July	1400-1800	\$60
	Singapore Sports Hub	Wednesday 13 July	1400-1800	\$60
	Liveable City Centre	Wednesday 13 July	1400-1800	\$60
	Singapore Botanic Garden	Wednesday 13 July	1400-1800	\$60
	Smart Green Design	Wednesday 13 July	1400-1800	\$60
Integrated Site Visits	Punggol	Sunday 10 July	0900-1300	\$100
	Singapore River and Marina Bay	Sunday 10 July	1400-1800	\$100

EXHIBITOR TIPS & ENTITLEMENTS

Exhibitor Entitlements

Booth Size	Opening Ceremony & Welcome Reception	Closing Dinner
36sqm and below	2	2
37sqm to 72sqm	3	3
73sqm and above	4	4

To purchase additional networking tickets

Networking Event (limited tickets!)	Rates
Opening Ceremony & Welcome Reception	S\$200
Lee Kuan Yew Prize Award Ceremony & Banquet	S\$600
Closing Dinner	S\$200

Important Deadlines!!!

Types of Forms	Service Forms	Deadline
Exhibitor Passes	F13	24 June 2016, Friday
Trade Directory Listing	F14	27 May 2016, Friday
Trade Directory Product Listing	F15A/F15B	27 May 2016, Friday
Product Launchpad Showcase eNewsletter	F17A/F17B	10 June 2016, Friday

Carpark Information

Daily \$8 MICE Self Park Coupon

- WSC badge holders are allowed to **collect** the daily \$8 MICE Self Park coupon from the Event Services Concierge Counter @ Level 1 upon presentation of badges. No pre-collection of such coupons and the coupons are **ONLY** valid for the day it is picked up.
- (coupons are valid from 0700-2359hrs for the particular day the coupon was picked up). **\$8 will be deducted from the cash card at the gantry.**

To exit the car park using the self-park coupon, the driver of the vehicle needs to:

- 1) Remove cash card upon gantry
- 2) Scan coupon at the machine
- 3) Insert cash card into IU when prompted for \$8 payment
- 4) \$8 will be deducted from the cash card

Only available from Thursday (7 July) to Friday (8 July) and Sunday (10 July) to Thursday (14 July).

Supporting Hotels

Hotel	Rating	Room Type	Single Occupancy	Double Occupancy	Breakfast	One Way TRSF- . MBS
Marina Bay Sands (MBS) Check In - 1500hrs Check Out- 1100hrs	5*	Deluxe Garden View	\$415++	\$415++	\$41++	NA
		Premier Garden View	\$435++	\$435++	\$41++	
		Club City View	\$640++	\$640++	INCL	
Fairmont	5*	Premier	\$330++	\$365++	INCL	NIL
Pan Pacific	5*	Deluxe	\$310++	\$345++	INCL	INCL
		Deluxe Balcony	\$335++	\$370++		NIL
Swissotel Stamford	5*	Classic	\$300++	\$335++	INCL	NIL
Marina Mandarin	5*	Deluxe/ EXEC DLX	\$280++	\$300++	INCL	INCL
		Premier (16-19 Flr)	\$310++	\$330++	INCL	YES
		Meritus Club (20-21 Flr)	\$370++	\$410++		YES
ParkRoyal Beach Road	4*	Superior	\$228++	\$248++	INCL	NIL
Peninsula. Excelsior	4*	Superior	\$198++	\$218++	INCL	YES
Holiday Inn Express	3.5*	Clark Quay Standard	\$180++	\$190++	INCL	YES
V Hotel Bencoolen	3*	Superior	\$150++	\$160++	INCL	YES
V Hotel Lavender	3*	Superior	\$150++	\$160++	INCL	YES
Boss Lavender	3*	Superior	\$130++	\$140++	INCL	YES
Value Hotel Balestier	2.5*	Standard Weekday	\$80++	\$80++	NA	NA
		Standard Weekend (Fri-Sun)	\$90++	\$90++		NIL

Booth Management

- 1. Invest in displays and custom tents.**
- 2. Send your best reps.**
- 3. Have a freebie or giveaway.**
- 4. Make your booth feel welcoming.**
- 5. Don't overlook lighting.**
- 6. Post social reminders.**

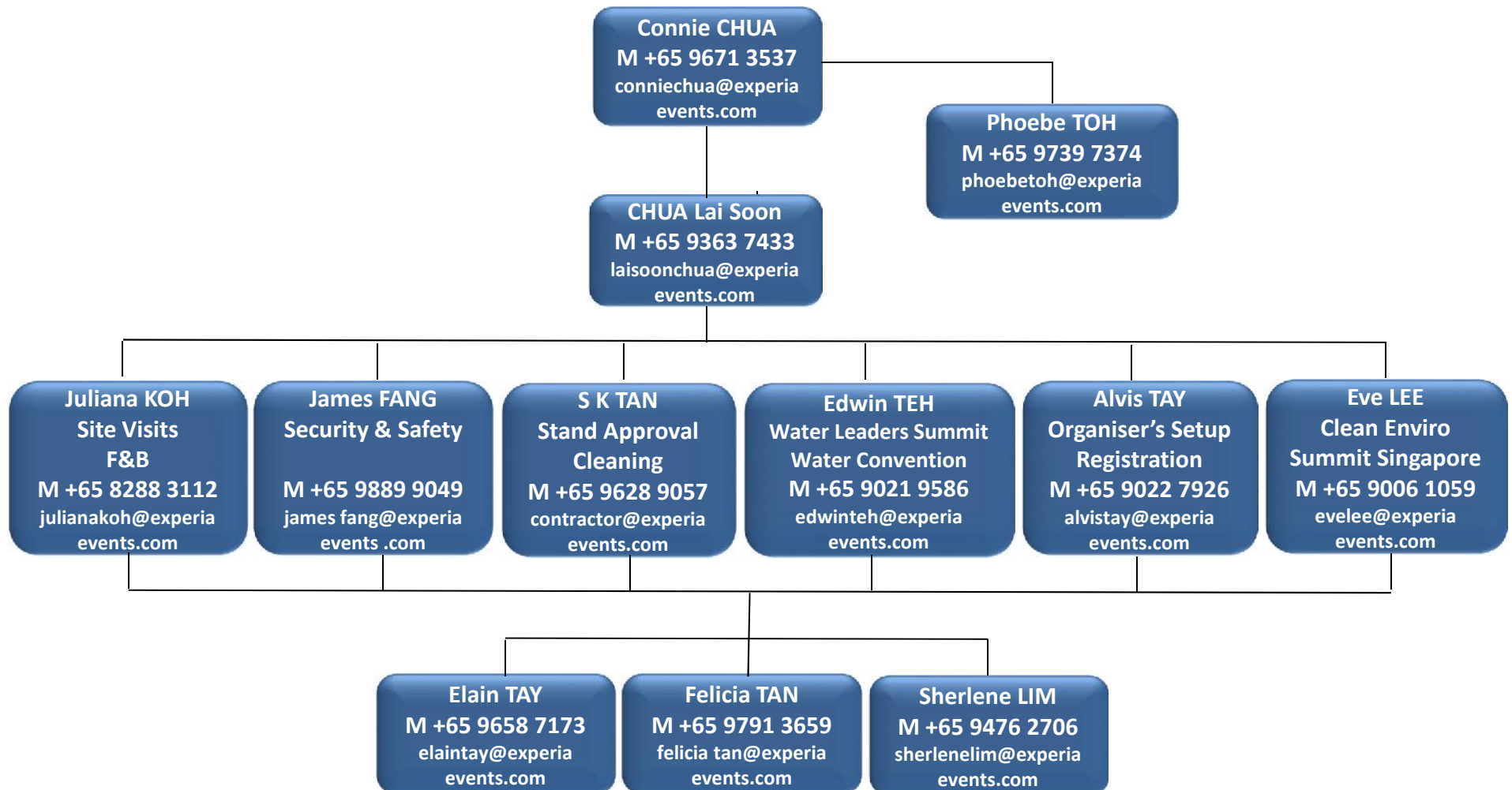
Operations & Logistics

Agenda

S/No	Items
1	Operations Team
2	Official Contractors
3	Exhibitors' Appointed Contractor
4	On-Site Schedule
5	Access Control
6	e-Manual Deadlines
7	Safety

Operations Team

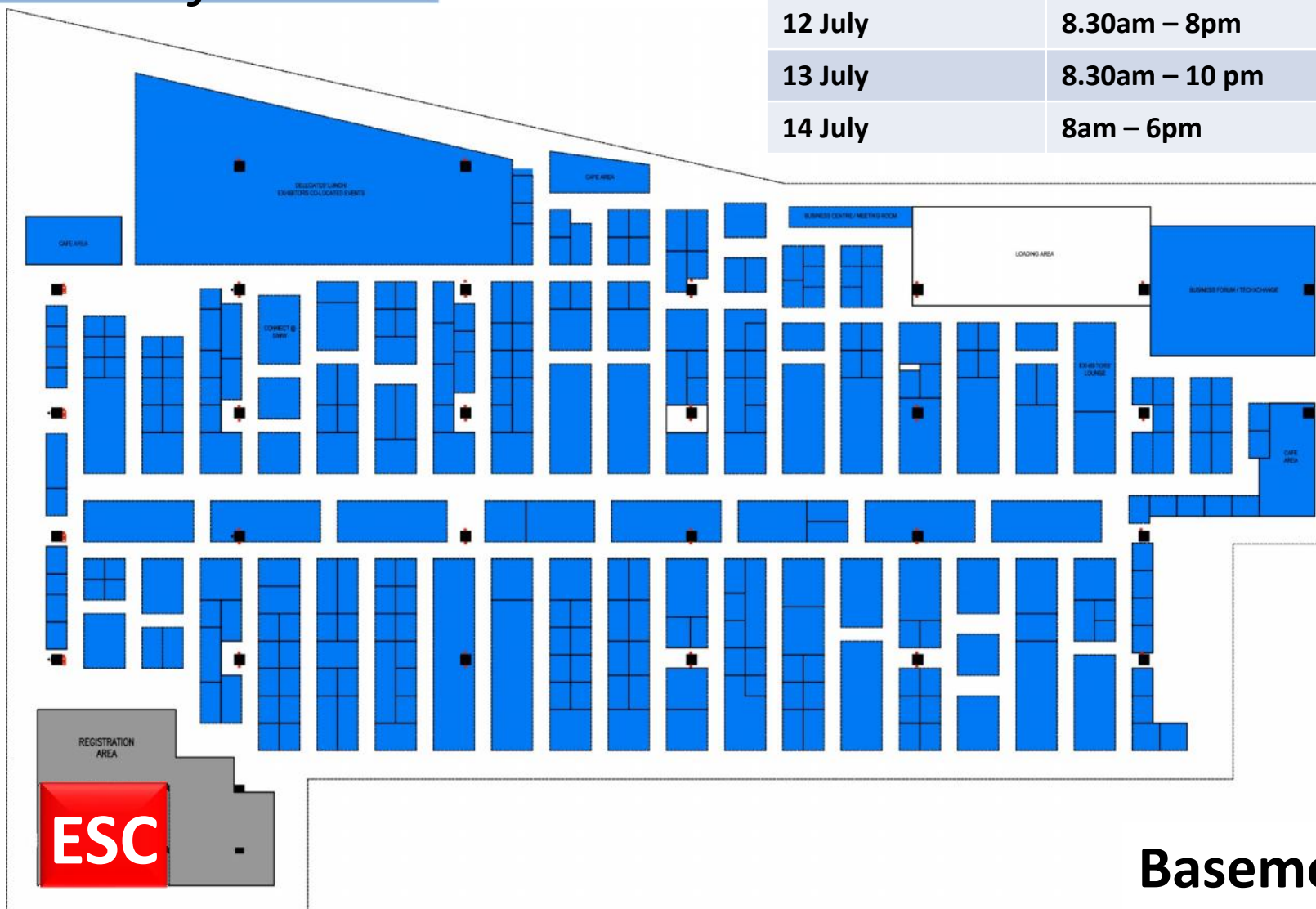
Operations Team



Where to find us?

Event Service Centre (ESC) Operating Hrs

7 July	2 – 10pm
8 – 10 July	8am – 10pm
11 July	8.30am – 6pm
12 July	8.30am – 8pm
13 July	8.30am – 10 pm
14 July	8am – 6pm



Basement 2

Official Contractors

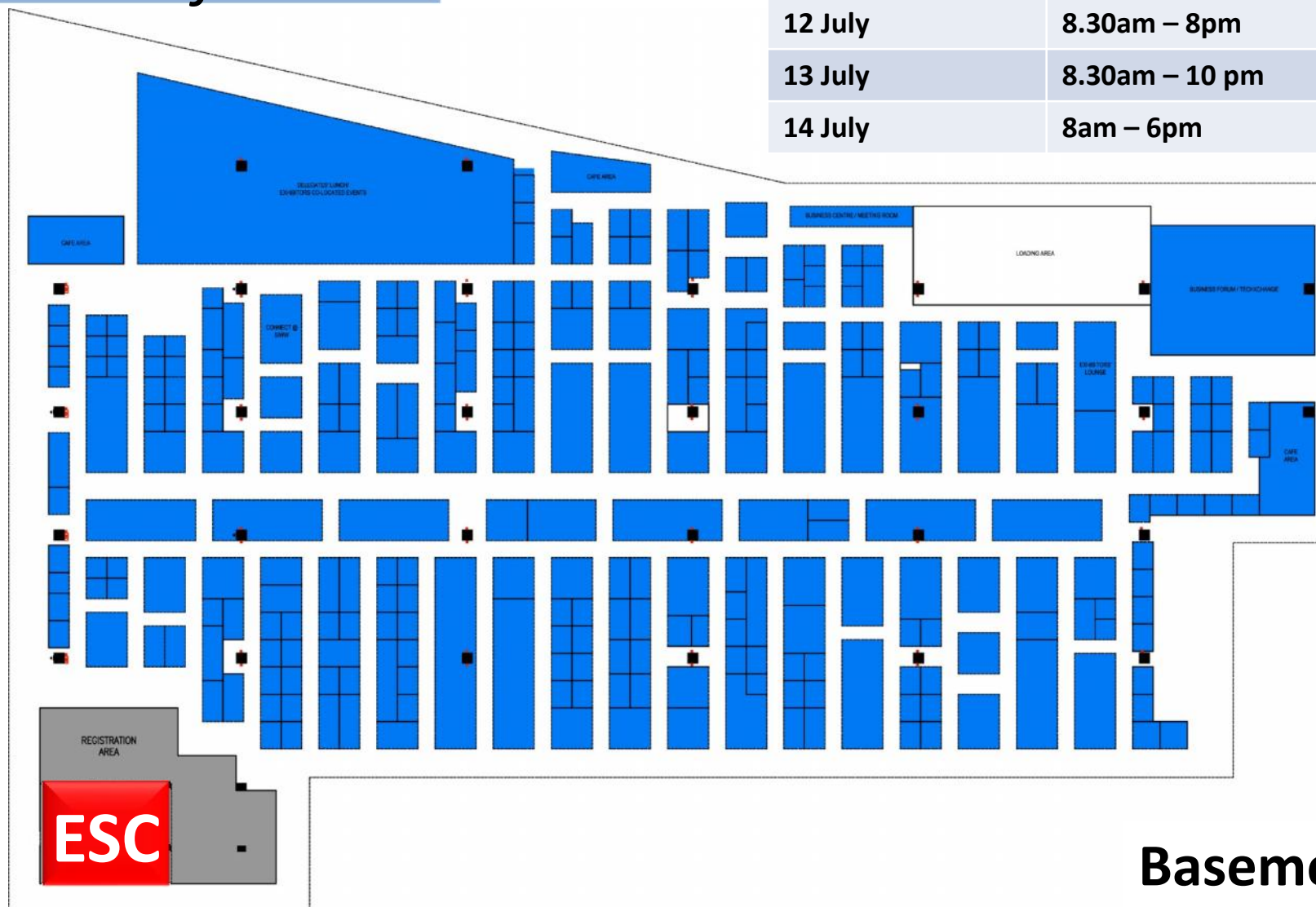
Official Contractors

Services	Company
Audio Visual & IT Services	Ascend Com Pte Ltd
Cleaning	Sands Expo and Convention Center
Food & Beverage	Sands Expo and Convention Center
Freight	APT Showfreight (S) Pte Ltd
Manpower	ML Consulting Pte Ltd
Stand, Electrical & Furniture	Pico Art International Pte Ltd
Travel Agent	Travel Media Pte Ltd

Where to find us?

Event Service Centre (ESC) Operating Hrs

7 July	2 – 10pm
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Basement 2

Exhibitors' Appointed Contractor

Exhibitors Appointed Contractor

ALL raw space/interior decoration contractors have to be at least BizSafe3

All necessary authority approval; including but not limited to covered ceiling

Risk Assessment (RA) & Safe Work Procedures (SWPs) for this specific project

Insurance

Performance Bond/Admin Fee

Foreign Workers - Valid Work Permit (<http://www.mom.gov.sg>)

On-Site Schedule

On-Site Schedule (Buildup Period)

Activity	Date	Time	Notes
In-hall space-only stand materials loading & buildup	July 7 July 8-9 July 10	2pm – 10pm 8am – 10pm 8am – 3pm	Staggered timing for move-in on 7 July Appointed contractors will be informed
Contractors' Registration	July 7 July 8-10	2pm – 10pm 8am – 10pm	ESC (Event Service Centre) Basement 2, Hall F
Exhibitors' Registration - Passes Collection - Information Pack	July 8-10	8am – 10pm	ESC (Event Service Centre) Basement 2, Hall F

On-Site Schedule (Buildup Period)

Activity	Date	Time	Notes
Freight delivery to stands	July 9	9am - 9pm	Exhibitors with large exhibits/displays that have restriction through the aisle are to contact APT
	July 10	9am - 3pm	
Shell Scheme stands ready for occupancy & decoration	July 9	9am - 9pm	Small & valuable items should be displayed closer to the opening.
	July 10	9am - 3pm	
Electricity supply to stands	July 10	9am - 9pm (8:30am - 6pm for show days)	Upon inspection & certification by the Official Electrical Engineer.
All construction & decoration of stands must be completed	July 10	3pm latest	All stand construction & decorations must be completed

Note: Security sweep may be conducted on 10 July (Exhibitors will be informed by email)

On-Site Schedule

Activity	Date	Time	Notes
Opening Ceremony	July 10	6pm	Level 5 Grand Ballroom
Welcome Reception	July 10	7pm - 9pm	Level 1 & Basement 2 Exhibition Halls

On-Site Schedule (Teardown Period)

Activity	Date	Time
Shut down of all demonstration exhibits/equipment	July 13	5:30 - 6pm
Distribution of packing materials	July 13	5:30pm onwards
Packing of exhibits & remove from the hall	July 13	5:30 - 9pm
	July 14	9am - 1pm
All utilities supply to stands shut down	July 13	6pm
Collection of rented items by suppliers	July 13	7pm onwards
Dismantling of stands	July 14	9am - 6pm
All personnel must leave the hall	July 14	6pm

**Note: All exhibits & stand materials must be removed from the hall by 14 July @ 6pm
Organiser will not be responsible for any items left in the exhibition hall**

Access Control

Access Control (Timings)

Activity	Date	Time	Notes
Exhibitors & Contractors' Access	July 11	8:30am - 6pm	
	July 12	8:30am - 8pm	
	July 13	8:30am - 9pm	
Trade Visitors' Access	July 11	9:30am - 5:30pm	
	July 12	9:30am - 8pm	
	July 13	9:30am - 5:30pm	

Access Control (Passes)

Valid on
Buildup & Teardown Only



Valid on
Trade Days Only
(Show Open Hours Only)



Valid on
Trade days, Buildup & Teardown



eManual Forms Deadlines

eManual Forms Deadlines

Service Forms	Company	Due Date
F1 - Shell Scheme Stand Fascia	Pico Art International	10-June
F2 - Electrical	Pico Art International	10-June
F3 - Furniture	Pico Art International	24-June
F4 – Compressed Air	Sands Expo & Convention Center	24-June
F5 – Water & Drainage	Sands Expo & Convention Center	24-June
F6 - Telecommunications	Sands Expo & Convention Center	24-June
F7 – AV & IT Equipment	Ascend Com	10-June
F8 – Freight Shipment	APT Showfreight	24-June
F9 – Temporary Staff	ML Consulting	24-June
F10 - Stand Contractor	Experia Events	10-June

eManual Forms Deadlines

Service Forms	Company	Due Date
F11 – Emergency Contact	Experia Events	24-June
F12 - Media Information	Experia Events	24-June
F13 - Exhibitor Passes	Experia Events	24-June
F14 - Water Expo Directory Listing	Experia Events	27-May
F15A – Trade Directory Product Listing – Water, Cities	Experia Events	27-May
F15B – Trade Directory Product Listing – Environment	Experia Events	27-May
F16 – Trade Directory Advertisement	Experia Events	27-May
F17A – Innovative Showcase eNewsletter – Water, Cities	Experia Events	10-June
F17B – Innovative Showcase eNewsletter – Environment	Experia Events	10-June

Safety

Action Items – Non-exhaustive

Wearing of luminous vest

Wearing Safety/Covered Shoes

Safety harness & helmets

No smoking inside the hall

**PE (Structural) endorsement when construction is complete
(where necessary)**

**Submission of endorsed single line drawing for those who have ordered Part
C electrical services in Service Form F2**

Workplace Health & Safety

Workplace Safety & Health (Risk Management) Regulations 2006, under Point 4 : Elimination & Control of Risk :

In every workplace, the employer, self-employed person & principal shall take all reasonably practicable steps to eliminate any foreseeable risk to any person who may be affected by his undertaking in the workplace.

Where it is not reasonably practicable to eliminate the risk referred to in paragraph (1), the employer, self-employed person or principal shall implement

- a) such reasonably practicable measures to minimise the risk; &
- b) such safe work procedures to control the risk

The measures referred to in paragraph (2) may include all or any of the following

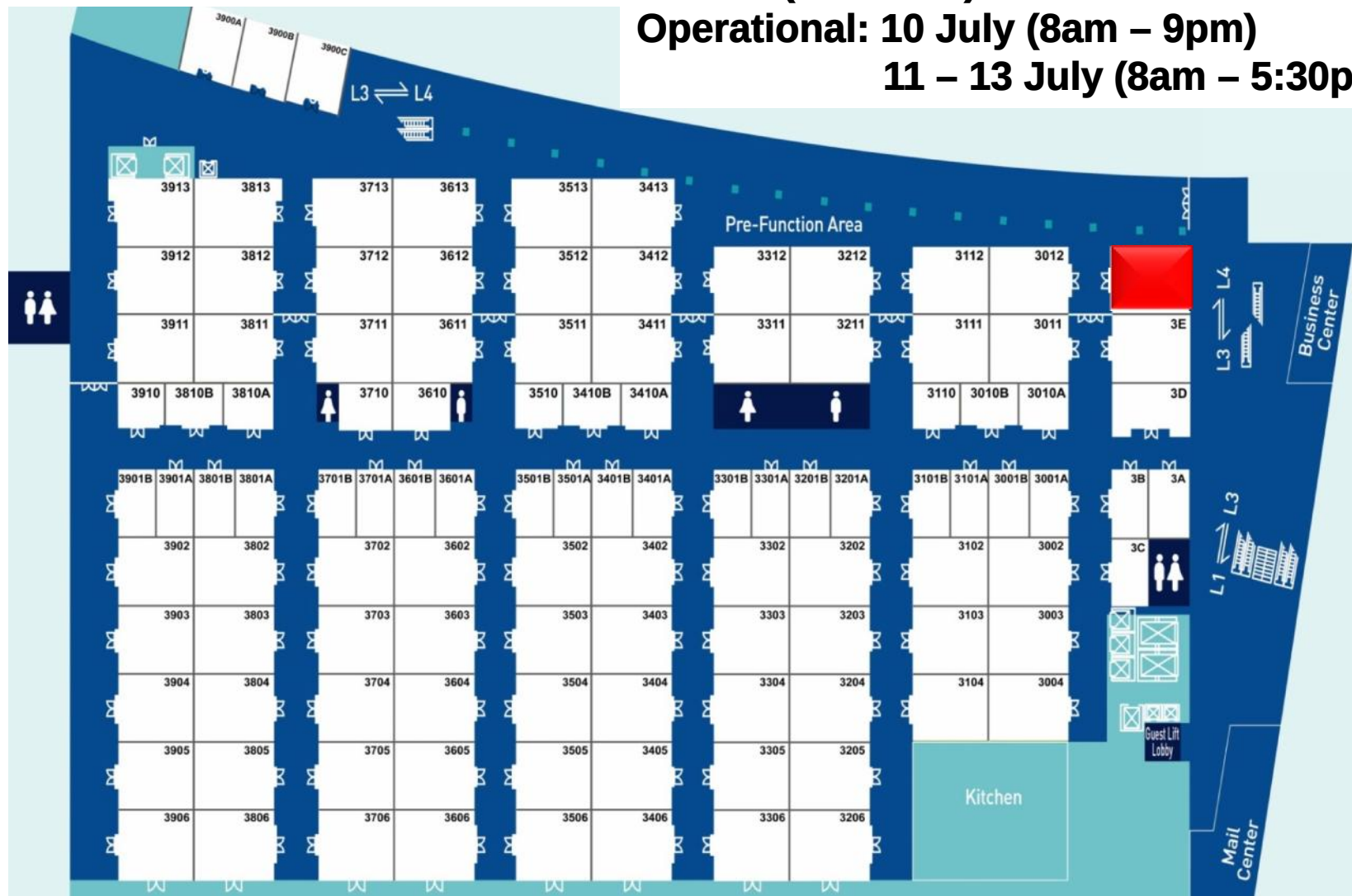
- a) substitution
- b) engineering control
- c) administrative control
- d) provision & use of suitable personal protective equipment

Medical Post

Level 3 (Room 3F)

Operational: 10 July (8am – 9pm)

11 – 13 July (8am – 5:30pm)



Nearby Clinics

Clinic	Contact	Operating Hours	Distance
Raffles Medical	6 Raffles Boulevard 01-212 Marina Square Singapore 039594 Tel No: 63396644	Mon - Fri: 0830 - 1300; 1400 - 1730 Sat: 0830 - 1300 Closed on Sun & PH	Distance: 2.0 km
Clinic @ The Sail Family Medicine & Aesthetics	2 Marina Boulevard B1-11/12 The Sail @ Marina Bay Singapore 018987 Tel No: 62255410	Mon - Fri: 0800 - 1300; 1400 - 1730 Sat: 0800 - 1300 Closed on Sun & PH	Distance: 2.5 km
Shenton Lifestyle Clinic (Marina Bay Link Mall)	8A Marina Boulevard B2-76 Marina Bay Link Mall Singapore 018984	Mon - Fri: 0830 - 1300; 1400 - 1730 Closed on Sat, Sun & PH	Distance: 2.7 km

Evacuation Procedures

In case of evacuation, announcement will be through the Public Addressing System

On hearing the Evacuation Announcement, all guests should evacuate quickly and in an orderly manner by using the nearest exit staircase

Do not use the lifts

MBS Security Team members will instruct and guide you to the Assembly Area

Remain in the Assembly Area until clearance is given to return

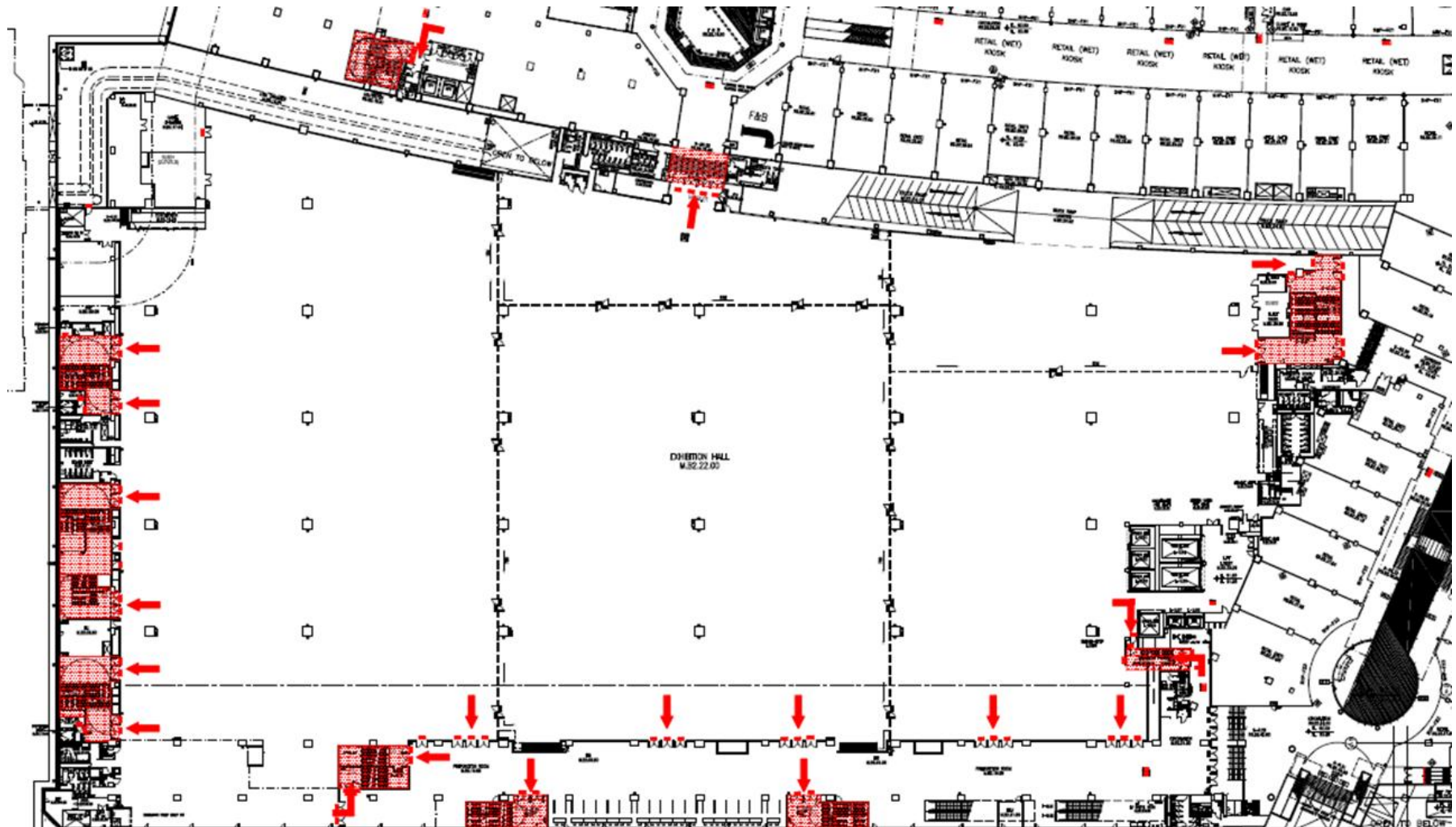
Evacuation Procedures

Please ensure that all your employees, direct or indirect or you have overseas personnel on-site are briefed on the evacuation procedures and process.

Ensure that you have your staff list on-site at all times to enable you to do a roll call, should evacuation be required.

A SMS will be sent to your identified staff member (Service Form F11) who should reply on the status of your roll call.

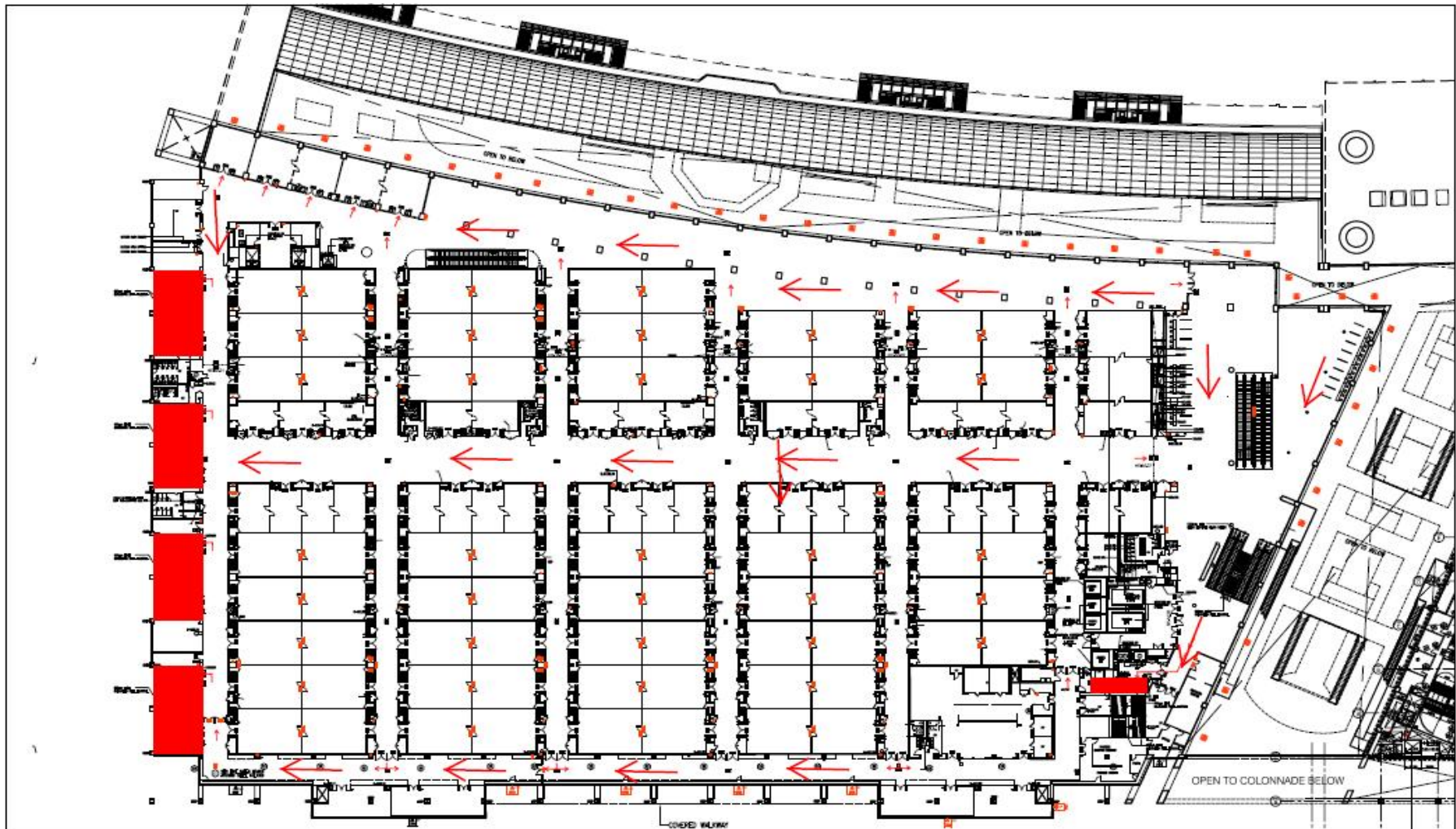
Evacuation Routes (Basement 2)



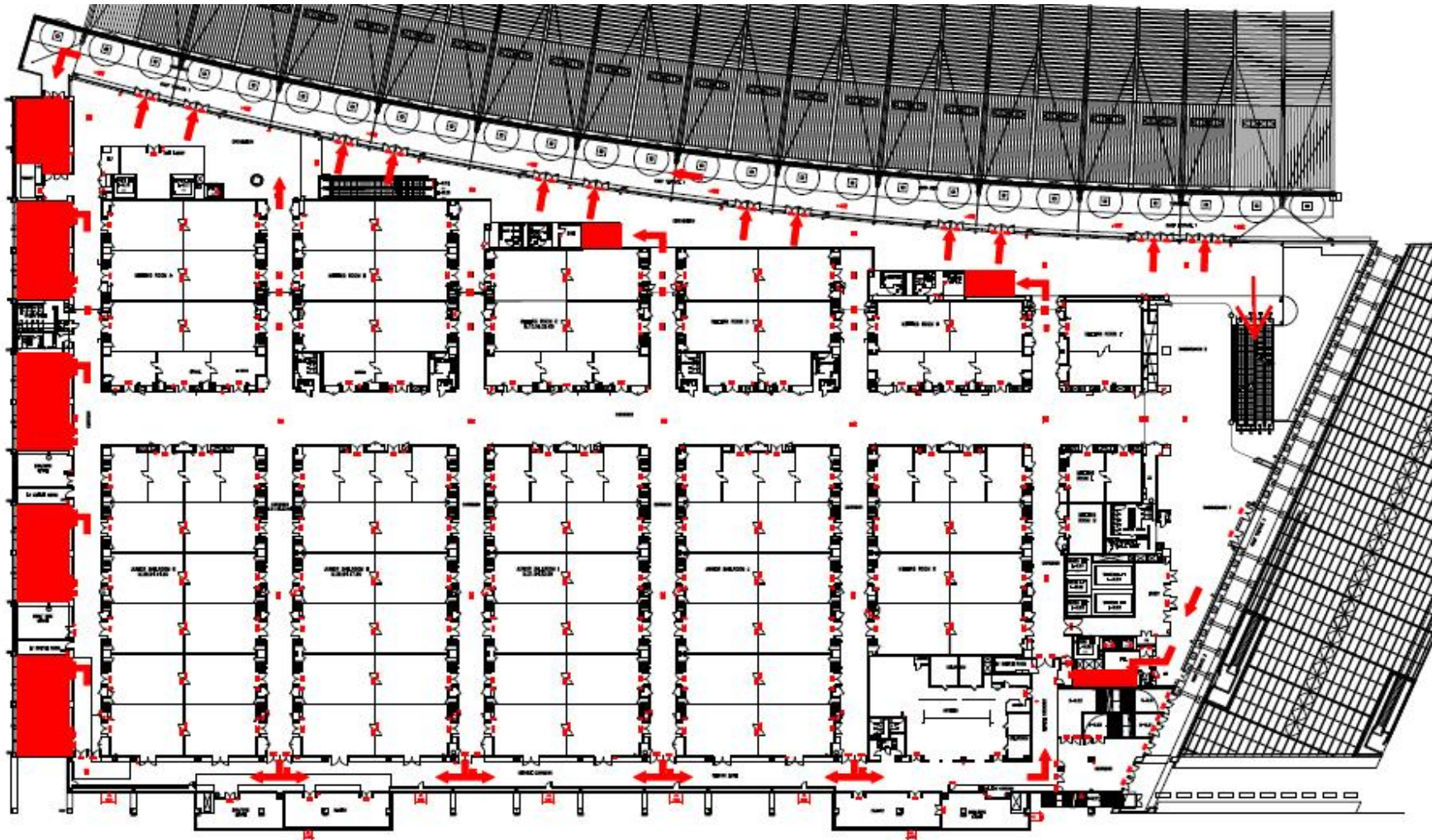
Evacuation Routes (Level 1)



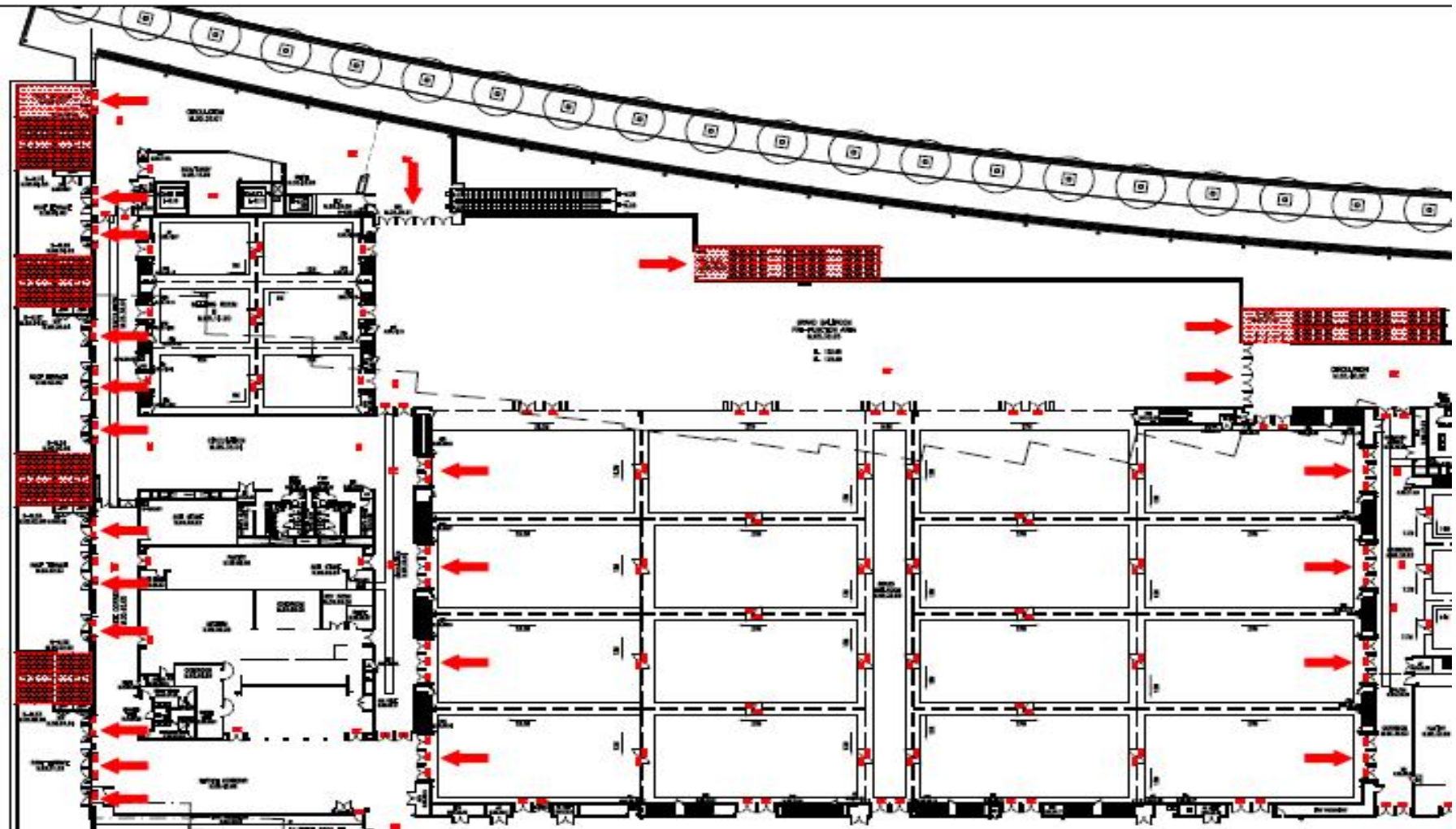
Evacuation Routes (Level 3)



Evacuation Routes (Level 4)



Evacuation Routes (Level 5)



Evacuation Assembly Area

EMERGENCY ASSEMBLY AREAS (EAA)



Questions?

Thank You